



## Award Application

THE LAURA SOUTHWICK FOUNDATION has been established under the auspices of the Oak Park River Forest Community Foundation in memory of Laura Southwick to provide enrichment grants for up to \$1,000 to young people between the ages of 14 and 17 (freshman, sophomore and junior) who have shown an interest in the applied or fine arts. The hope is that this support will encourage young people to begin discovering their own style and start shaping their creative aspirations. Grant(s) will be awarded in the spring of the academic year to selected students.

Eligible students may attend either Oak Park River Forest High School, from which Laura graduated in 1986, or high schools in the Chicago metropolitan area.

In your own words, please fill out this application and questionnaire.

### Applicant Information

Name \_\_\_\_\_  
Last First

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Mobile Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_

Email \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_  
Last First

Are you attending school? If so, name of school and year \_\_\_\_\_

You may request funds to cover the cost of:

- A. fees or tuition to attend classes, workshops or seminars;
- B. materials, supplies or books/resources related to the production of a product.

Recipients of awards will be selected by and conditions may be placed upon the recipients by the Oak Park River Forest Community Foundation upon the recommendation of the Selection Committee of the Laura Southwick Foundation. If you are awarded a grant, you will be asked to provide proof of obtaining additional funding should the grant not meet the full amount of the requested funds (i.e. grant \$500, requested funds \$1,000, \$500 difference will need to be supported).

PART A. Questions - Please provide the following information on a separate page:

All applicants should please answer the following questions:

1. What is a dream you want to fulfill?
2. Where do you find joy?
3. How do you express yourself?
4. What are some of your goals in life?
5. What steps would you take to accomplish your goals?
6. What is your ideal job?

And also,

1. If you are requesting funds to cover the cost of fees or tuition to attend classes, workshops or seminars, please
  - a. Describe the class, workshop or seminar.
  - b. Indicate the institution or organization sponsoring the event.
  - c. Provide us with the cost of fees/tuition and materials/supplies.
  - d. Give the dates, frequency and duration of the event.
  - e. Indicate how the event will further your creative goals or aspirations.
  - f. If appropriate, provide us with some samples of your previous work.

OR

2. If you are proposing to produce a product,
  - a. Briefly describe the project, including the medium(s) you will use, and why you want to do it.
  - b. If you are requesting funds for a project that is already underway, describe your progress to date and provide us with some sample of the work that has been completed.
  - c. If you are requesting funds for a new project, provide us with some samples of your previous work.
  - d. How much are you requesting, and what will you use it for? If the total cost of producing the project is more that you are requesting, what is the total cost? When do you estimate that the product will be completed?

PART B. Recommendations (2) - Please provide a recommendation from a teacher and a friend. Have them cover the following topics:

1. What is your relationship to the applicant including how long you have known her/him?
2. If you can, comment on the applicant's creative and/or technical potential.
3. Are you willing to support the applicant by mentoring, connecting her/him to needed resources, or in other ways?

## PART C. The Application Process

Download the form from our web site, complete the front page and all parts, and

Mail it to:

Laura Southwick Award

c/o Oak Park–River Forest Community Foundation

1049 Lake Street, Suite 204

Oak Park, IL 60301

OR Email it to: [Donorservices@oprfcf.org](mailto:Donorservices@oprfcf.org) with Subject Line: Southwick Application

**Applications must be received prior to 5:00 p.m. on April 1, 2022.**

The award recipient(s) will be announced within 2-3 weeks of the deadline.

## PART D. Follow-up to the Award

Recipients using the award to support the production of a product will be required to provide the foundation with a brief written progress report every six months and to discuss methods of distributing/displaying the product on completion. Recipients will retain all rights to any products resulting from the award. The recipient will be requested to give written permission for the Laura Foundation to display products, pictures, written documentation in specific public places, post them on the foundation's web site, include them in promotional materials created by the Oak Park River Forest Community Foundation and/or the Laura Southwick Foundation, and/or disseminate them in other specific ways.

Recipients using the award to attend classes/workshops/seminars or to purchase books/materials/supplies related to the event will be required to submit bills or receipts to the foundation and to provide the foundation with a brief written summary and evaluation of the content of the experience upon completion. Whenever possible, bills or invoices will be paid directly to the provider of programs and materials by the Oak Park - River Forest Community Foundation.