



OAK PARK-RIVER FOREST Community Foundation

Community Grants - 2019 Request for Proposals

The Community Foundation is now accepting applications for 2019 Community Grants.

Grant awards are to enrich the quality of life in Oak Park, River Forest and surrounding communities through achieving the goals of the following endowment funds:

OPRF Community Foundation Grantmaking Endowment Fund (no thematic restrictions)
Community Chest Fund (for Child/ Family Support; Health & Wellness; Crisis & Emergency)
OPRF & Near West Health Education and Services Fund
Auxiliary of West Suburban Medical Center Fund (for health)
Access to Recreation Fund
Beck Senior Fund (for seniors)
Community Partnership Fund (for LGBTQ)
Eleanor Teng Women's Care & Advocacy Fund

ELIGIBILITY

To apply, organizations must meet the following criteria:

- The applicant organization is qualified as a 501(c)(3) public charity or the applicant organization is operating under the fiscal agency of an organization that is a qualified 501(c)(3) public charity;
- If a past grantee, is in good standing with the OPRF Community Foundation;
- Serves Oak Park, River Forest and/or Forest Park and impacts the well-being, enrichment and sustainability of these communities;
- If applicant serves Austin, Galewood, Berwyn, Cicero, Elmwood Park, Maywood, but not Oak Park, River Forest, or Forest Park, must impact the health of lower income residents in these communities.

NOTE: Starting in 2019, organizations that have received funding from the Community Grants Program for previous four consecutive years will be required to take a gap year.

FUNDING PARAMETERS

- Applicants are limited to one application during this grant cycle
- Grant Award Range: Between \$5,000 to \$10,000 per year
- Grants are awarded for one year or two years
- Grant requests may be awarded with full or partial funding
- Types of Grants: General Operating or Program, including Capacity Building grants
- Grant funds provided by the Foundation to your organization, if awarded, are not to be used to discriminate per the Foundation's non-discrimination policy related to grant making.

FUNDING PRIORITIES FOR 2019

The Foundation will prioritize proposals that address:

i. Human Services, with a focus on issues related to housing stability and homelessness.

Additional priority areas (in order of priority) include:

ii. Education and Youth Development

iii. Arts and Culture

Note: Equity is a priority consideration across all areas

KEY DATES

May 22, 2019, 8:30-9:30am OR 4:30-5:30pm:
Community Grants Proposal Information Session
@ OPRF Community Foundation, 1049 W. Lake St. Suite 204
**RSVP by May 20st, via www.oprfcf.org*

July 8, 2019: Proposals due via online submission
Week of October 16, 2019: Grant Decision Notifications

SUBMISSION INSTRUCTIONS

1. All applications must be submitted online at:
<https://oprf.iphiview.com/oprf/ApplyforaGrant/tabid/701/Default.aspx>
2. Four basic steps to applying for a grant:
 - Get a username and password for our online system.
Go to <https://oprf.iphiview.com/oprf/ApplyforaGrant/tabid/701/Default.aspx> >
OPRF Community Grants, to begin the registration process.
 - Complete your organization's profile.
 - Complete the online application (Part I) and upload the required documentation (Part 2).
 - Review and submit your application.

Note:

- A preview of the application is available once you complete the registration process
- Once you complete your application, you will receive an automated email acknowledging receipt of your application.

DOCUMENTS FOR UPLOADING ONLINE

- Timeline for program implementation, *if applying for program support*
- Statement on Diversity and Inclusion
- A list of current Board of Directors (include names and affiliations)
- Line item budget (both revenue and expenses) for the organization's current fiscal year compared to last fiscal year's actual budget (both revenue and expenses)
- For program requests, a one-year or two-year program budget (listing start and end dates), detailing expenses and identifying pending and committed revenue.
- A copy of your current IRS determination letter indicating 501(c)(3) public charity status
- Copy of the most recently filed Internal Revenue Service (IRS) Form 990
- Copy of most recent financial statement (audited, if available).
- If applicant is operating under a fiscal agent, please provide financial statements for both entities.

Questions? Contact:

Elizabeth Chadri, Program Director at 708-848-1560 or echadri@oprfcf.org
Rhea Yap, Director of Fund and Donor Development at 708-848-156 or ryap@oprfcf.org

Appendix for Measuring Success

Definition and examples of outcomes¹:

	What are your objectives/ indicators of success?	What are your projected measurable targets/goals?	How will you evaluate your program/collect data?
Outcomes (level 1) <i>(Observable and measurable changes that may serve as steps towards impact; measures changes in populations and systems)</i>	Improved performance on proficiency test. Increased intake of fruits and vegetables. Higher quality theatrical productions.	At least 80% of participants will score 80% or higher on post test. At least 50% of households in x neighborhood increase intake of fruits and vegetables by x %. At least 65% of a sampling of audience members report that the production they attended was of high quality.	Pre and post test scores Household nutritional survey implemented in target neighborhood Sample survey
Outcomes (level 2) <i>(Ultimate sustainable changes; measures changes in populations and systems)</i>	Reduced obesity in x neighborhood for children aged x years. Regular nutritional workshops offered for parents. To cultivate lifelong appreciation and involvement in the arts.	At least 75% of the population has BMI of less than x. At least 75% of health care providers provide regular nutritional workshops for parents. At least 75% of patrons across different age groups report that they participate in other artistic, creative activities.	Data from health care providers Sample survey

¹ The following are examples of outputs or activities. These are not outcomes:

	Objectives/ indicators of success	Projected measurable targets/goals	Evaluation/data collection
Outputs /activities <i>(measures of project execution)</i>	Nutritional workshops conducted in x neighborhood for key care givers. Provide accessible theatrical performances to the local community.	At least 12 workshops held. At least 25 mothers and 25 fathers trained in nutritional foods. 4 productions a year reaching 75 local audience members per show.	Workshop questionnaire Ticket sales and tracking of zip codes.